

**Carroll County, Va
2009 – 2010 Budget Calendar**

July, 2008

- *14 Budget calendar adopted by BOS (post to Internet), 2 BOS members appointed to a Budget Committee, 1 BOS member appointed to CIP Committee
- 21 Goals/Objectives forms provided to departments with instructions (electronically)

August, 2008

- *11 Goals adopted by BOS (post to Internet)
- 18 Goals/Objectives/Performance indicators due from departments (electronically)
- 25 Position master list provided to departments for verification (electronically)
Budget request forms distributed to departments (electronically)
Fixed asset list provided to departments for verification (electronically)
CIP request forms distributed to departments (electronically)

September, 2008

- 22 Position master verification/personnel requests due from departments (electronically)
Fixed asset verification/CIP requests due from departments (electronically)

October, 2008

- 14 Compensation review – Budget Committee
CIP review – CIP Committee
- 21 Budget requests due from departments (electronically)

November, 2008

- 11 CIP Review – CIP Committee
- 18-20 Department heads meet with Budget Committee to discuss personnel and budget requests

December, 2008

Revenue analysis/projections assembled
CIP request incorporated into Proposed Budget

January, 2009

Preliminary budget information assembled

February, 2009

- *9** Provide preliminary budget information to BOS

March, 2009

- 17** Superintendent presents proposed budget to School Board, public hearing on this budget is held by School Board
- 26** School Board approves School Budget
- 30** 7:00 p.m. Budget work session - School Budget presentation to BOS (authorize advertising of April 14 Public Hearing)

April, 2009

- *13** FY2010 Proposed County Budget presented to Board of Supervisors (authorize advertising of April 27 budget work session)
- 14** 7:00 p.m. Public hearing School Budget
- 27** 7:00 p.m. Budget work session - approve School Budget, authorize advertising of tax rate, proposed county budget, and May 18 Public Hearing (post to Internet)
- 29** Advertise proposed tax rate, proposed budget, Public Hearing on proposed budget

May, 2009

- 6** Advertise proposed tax rate, proposed budget, Public Hearing on proposed budget
- 18** 7:00 p.m. Public Hearing on tax rate and proposed budget, possibly set levy and adopt Carroll County FY2010 budget

June, 2009

- *8** Alternate date to adopt Carroll County FY2010 budget

Prepare 2009 – 2010 final budget documents

* Indicates regularly scheduled BOS meeting date.